

CENTURY PARC COMMUNITY DEVELOPMENT DISTRICT

MIAMI-DADE COUNTY

REGULAR BOARD MEETING AUGUST 1, 2018 11:00 A.M.

> Special District Services, Inc. 8785 SW 165th Avenue, Suite 200 Miami, FL 33193

www.centuryparccdd.org

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AGENDA CENTURY PARC COMMUNITY DEVELOPMENT DISTRICT

Century Park Clubhouse 8950 West Flagler Street Miami, Florida 33174

REGULAR BOARD MEETING

August 1, 2018 11:00 a.m.

A.	Call to Order
B.	Proof of Publication
C.	Establish Quorum
D.	Additions or Deletions to Agenda
E.	Comments from the Public for Items Not on the Agenda
F.	Approval of Minutes
	1. June 6, 2018 Regular Board Meeting & Public Hearing Minutes
G.	Old Business
Н.	New Business
I.	Administrative Matters
	1. Financial UpdatePage 6
J.	Board Member/Staff Comments and Requests
K.	Adjourn

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and Legal Holidays Miami, Miami-Dade County, Florida

STATE OF FLORIDA COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared MARIA MESA, who on oath says that he or she is the LEGAL CLERK, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

CENTURY PARC COMMUNITY DEVELOPMENT DISTRICT - FISCAL YEAR 2017/2018 REGULAR MEETING SCHEDULE

in the XXXX Court, was published in said newspaper in the issues of

09/20/2017

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this 20 day of SEPTEMBER, A.D. 2017

(SEAL)

MARIA MESA personally known to me



CENTURY PARC COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2017/2018 REGULAR MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Century Pard Community Development District will hold Regular Meetings in the Century Park Caubhouse, located at 8950 West Ragter Street, Miami, Florida 33174 at 11:00 a.m. on the following dates:

> October 4, 2017 December 6, 2017 February 7, 2018 April 4, 2018 June 6, 2018 August 1, 2018

The purpose of these meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Fiorida law. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Menager at (785) 347-2711 Ext. 2011 and/or toll tree at 1-877-737-4822 prior to the date of the particular meeting.

From time to time one or two Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbalim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (785) 347-2711 Ext. 2011 and/or toll free at 1-677-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

CENTURY PARC COMMUNITY DEVELOPMENT DISTRICT

www.centuryparcedd.crg

70 17-16/0000259082M

A. CALL TO ORDER

The June 6, 2018, Regular Board Meeting of the Century Parc Community Development District was called to order at 11:00 a.m. in the Century Park Clubhouse located at 8950 West Flagler Street, Miami, Florida 33174.

B. PROOF OF PUBLICATION

Proof of publication was presented that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on September 20, 2017, as part of the District's Fiscal Year 2017/2018 Regular Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

It was determined that the attendance of the following Supervisors constituted a quorum and it was in order to proceed with the meeting: Chairman Nelson Avendano, Vice Chairman Jorge Luis Romero and Supervisors Ovidio Laria and Ramon German.

Staff in attendance were: District Manager Gloria Perez of Special District Services, Inc. and District Counsel Ginger Wald of Billing, Cochran, Lyles, Mauro & Ramsey, P.A. (via conference call)

D. ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES

1. April 4, 2018, Regular Board Meeting

Mrs. Perez presented the minutes of the April 4, 2018, Regular Board Meeting and asked if there were any corrections and/or additions.

There being no corrections and/or additions, a **MOTION** was made by Supervisor German, seconded by Supervisor Laria and unanimously passed to approve the minutes of the April 4, 2018, Regular Board Meeting, as presented.

Supervisor Ysela Llort arrived at approximately 11:03 a.m.

At approximately 11:04 a.m., Mrs. Perez recessed the Regular Board Meeting and simultaneously called to order the Public Hearing.

G. PUBLIC HEARING

1. Proof of Publication

Proof of publication was presented that notice of the Public Hearing had been published in the *Miami Daily Business Review* on May 17, 2018, and May 24, 2018, as legally required.

2. Receive Public Comment on the Fiscal Year 2018/2019 Final Budget

Mrs. Perez opened the public comment portion of the Public Hearing to receive comments on the fiscal year 2018/2019 final budget and non-ad valorem special assessments. There being no comments on the fiscal year 2018/2019 budget and assessments, Mrs. Perez closed the public comment portion of the Public Hearing.

There being no further final budget and assessment business to conduct, Mrs. Perez adjourned the Public Hearing at approximately 11:05 a.m. and simultaneously reconvened the Regular Board Meeting.

3. Consider Resolution No. 2018-02 – Adopting a Fiscal Year 2018/2019 Final Budget

Mrs. Perez presented Resolution No. 2018-02, entitled:

RESOLUTION NO. 2018-02

A RESOLUTION OF THE CENTURY PARC COMMUNITY DEVELOPMENT DISTRICT ADOPTING A FISCAL YEAR 2018/2019 BUDGET.

Mrs. Perez read the title of the resolution into the record and stated that it provides for approving and adopting the fiscal year 2018/2019 final budget and the non-ad valorem special assessments.

A **MOTION** was made by Supervisor German, seconded by Supervisor Romero and unanimously passed to adopt Resolution No. 2018-02, approving the Fiscal Year 2018/2019 Final Budget, as presented, setting the Fiscal Year 2018/2019 Final Budget and non-ad valorem special assessment tax roll (Assessment Levy).

H. OLD BUSINESS

There were no Old Business items to come before the Board.

I. NEW BUSINESS

1. Consider Resolution No. 2018-03 – Adopting a Fiscal Year 2018/2019 Meeting Schedule

Resolution No. 2018-03 was presented, entitled:

RESOLUTION NO. 2018-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CENTURY PARC COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A

REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2018/2019 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

Mrs. Perez read the title of the Resolution into the record and noted that meetings would remain at the same location of the Century Park Clubhouse located at 8950 West Flagler Street, Miami, Florida 33174, with the regular start time of 11:00 a.m. on the following dates:

February 6, 2019
April 3, 2019 Proposed Budget
June 5, 2019 Final Budget
August 7, 2019

A **MOTION** was made by Supervisor German, seconded by Supervisor Romero and unanimously passed to adopt Resolution No. 2018-03, approving the Regular Meeting Schedule for Fiscal Year 2018-2019, holding meetings in Century Park Clubhouse at 8950 West Flagler Street, Miami, Florida 33174, with the regular start time of 11:00 a.m., and authorizes the advertisement of same, as required by law.

2. Consider Resolution No. 2018-04 – Adopting a Statewide Mutual Aid Agreement

Resolution No. 2018-04 was presented, entitled:

RESOLUTION NO. 2018-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CENTURY PARC COMMUNITY DEVELOPMENT DISTRICT, STATE OF FLORIDA, APPROVING THE *REVISED* FLORIDA STATEWIDE MUTUAL AID AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Perez reviewed the document with the Board and a brief discussion ensued.

A **MOTION** was made by Supervisor Llort, seconded Supervisor German and passed unanimously to adopt Resolution No. 2018-04, as presented, authorizing the District's participation in and the execution of the Statewide Mutual Aid Agreement by District officials.

J. ADMINISTRATIVE MATTERS

1. Financial Update

Mrs. Perez presented the financials in the meeting book and briefly reviewed them with the Board, pointing out that available funds as of April 30, 2018, were \$144,689.74.

2. General Election Candidate Qualifying Period

Mrs. Perez advised the Board that municipalities scheduled to have an election in conjunction with the General Election on November 6, 2018 (depending upon candidate qualifying, which is scheduled to take place from noon on June 18, 2018, to noon on June 22, 2018) for the following seats:

CENTURY PARC COMMUNITY DEVELOPMENT GENERAL ELECTION

Ordinance No. 01-101; Adopted 06/05/2001

CHR	Seat 3 Nelson Avendano	Expires 2018
V-CHR	Seat 4 Jorge Luis Romero	Expires 2018
AS	Seat 5 Ramon German	Expires 2018

3. Reminder – Statement of Financial Interests – 2017 Form 1

Mrs. Perez advised that Board Members should be receiving in the mail their individual 2017 Form 1 (the "Form") and to complete the Form and mail and/or hand deliver to the Supervisor of Elections' office on or prior to July 1, 2018, and that reminders along with attached links and the form have already been sent out as a courtesy.

K. BOARD MEMBERS/STAFF CLOSING COMMENTS

It was noted that the next scheduled meeting was set for August 1, 2018.

L. ADJOURNMENT

There being no further business to come before the Board, a **MOTION** was made by Supervisor Llort, seconded by Chairman Avendano to adjourn the Regular Board Meeting at 11:16 a.m. Upon being put to a vote, the motion carried 5 to 0.

ATTESTED BY:	
Secretary/Assistant Secretary	Chairman/Vice-Chairperson

Century Parc Community Development District

Financial Report For June 2018

Century Parc Community Development District Budget vs. Actual

October 2017 through June 2018

	Oct '17 - Jun 18	Budget	\$ Over Budget	% of Budget
Income				
363.101 · Maintenance Assessments	59,470.87	59,538.00	-67.13	99.89%
369.399 · Carryover From Prior Year	0.00	1,000.00	-1,000.00	0.0%
369.401 · Interest Income	503.28	360.00	143.28	139.8%
363.820 · Debt Assessment-Paid to Trustee	-335,661.10	-331,109.00	-4,552.10	101.38%
363.831 · Assessment Discounts	-17,616.41	-19,537.00	1,920.59	90.17%
363.830 · Assessment Fees	-4,704.75	-9,769.00	5,064.25	48.16%
363.810 · Debt Assessments	351,762.36	352,244.00	-481.64	99.86%
363.100 · Admin Assessment Income	77,050.20	76,426.00	624.20	100.82%
Total Income	130,804.45	129,153.00	1,651.45	101.28%
Expense				
511.122 · Payroll Expense	367.20	560.00	-192.80	65.57%
511.131 · Supervisors Fees	4,800.00	7,000.00	-2,200.00	68.57%
511.305 · MaintenanceContingency-Drainage	0.00	19,250.00	-19,250.00	0.0%
511.306 · Maintenance/Contingency - Roads	0.00	34,710.00	-34,710.00	0.0%
511.311 · Management Fees	22,689.00	30,252.00	-7,563.00	75.0%
511.312 · Secretarial Fees	3,150.00	4,200.00	-1,050.00	75.0%
511.450 · Insurance	5,778.00	6,356.00	-578.00	90.91%
511.480 · Legal Advertisements	243.00	600.00	-357.00	40.5%
511.512 · Miscellaneous Expense	389.30	750.00	-360.70	51.91%
511.513 · Postage and Delivery	78.47	400.00	-321.53	19.62%
511.514 · Office Supplies	250.50	700.00	-449.50	35.79%
511.318 · Assessment/Tax Roll	0.00	6,000.00	-6,000.00	0.0%
511.540 · Dues, License & Subscriptions	175.00	175.00	0.00	100.0%
511.733 · Trustee Fees	3,090.63	3,400.00	-309.37	90.9%
511.734 · Continuing Disclosure Fee	0.00	500.00	-500.00	0.0%
511.750 · Website Management	1,125.00	1,500.00	-375.00	75.0%
511. · Professional Fees				
511.320 · Audit Fees	3,800.00	3,800.00	0.00	100.0%
511.310 · Engineering	0.00	2,000.00	-2,000.00	0.0%
511.315 · Legal Fees	3,935.00	7,000.00	-3,065.00	56.21%
Total 511. · Professional Fees	7,735.00	12,800.00	-5,065.00	60.43%
Total Expense	49,871.10	129,153.00	-79,281.90	38.61%

CENTURY PARC COMMUNITY DEVELOPMENT DISTRICT FINANCIAL REPORT JUNE 2018

		Annual			Year To Date
DEL/ENLIES		Budget	Actual		Actual
REVENUES	10/1/	/17 - 9/30/18	Jun-18		10/1/17 - 6/30/18
Administrative Assessments		76,426		378	-
Maintenance Assessments		59,538	· · · · · · · · · · · · · · · · · · ·	479	
Debt Assessments		352,244	8,	783	,
Other Revenues		0		0	<u> </u>
Interest Income		360		0	503
Total Revenues	\$	488,568	\$ 12,6	640	\$ 488,786
EXPENDITURES					
MAINTENANCE EXPENDITURES					
Maintenance/Contingency - Drainage		19,250		0	0
Maintenance/Contingency - Roads		34,710		0	0
Engineering/Inspections		2,000		0	0
TOTAL MAINTENANCE EXPENDITURES	\$	55,960	\$	-	\$ -
ADMINISTRATIVE EXPENDITURES					
Supervisor Fees		7,000	1	000	4,800
Payroll Taxes (Employer)		560	1,	77	367
Management		30,252	2	521	22,689
Secretarial		4,200		350	· ·
Legal		7,000		0	
Assessment Roll		6,000		0	,
Audit Fees		3,800		0	
Insurance		6,356		0	-,
Legal Advertisements		600		0	-, -
Miscellaneous		750		53	
Postage		400		10	
Office Supplies		700		45	
Dues & Subscriptions		175		0	
Trustee Fees		3.400		0	
Continuing Disclosure Fee		500		0	· · · · · · · · · · · · · · · · · · ·
Website Management		1,500		125	1,125
TOTAL ADMINISTRATIVE EXPENDITURES	\$	73,193		180	
Total Expenditures	\$	129,153	\$ 4,1	180	\$ 49,871
Total Expenditures	1	129,193	Ψ 4,	100	\$ 49,071
REVENUES LESS EXPENDITURES	\$	359,415	\$ 8,4	160	\$ 438,915
Bond Payments		(331,109)	(8,6)	95)	(335,661)
Balance	\$	28,306	\$ (2	235)	\$ 103,254
		<u> </u>			
County Appraiser & Tax Collector Fee		(9,769)	(*	126)	(4,705)
Discounts For Early Payments		(19,537)		0	(17,616)
Excess/ (Shortfall)	\$	(1,000)	\$ (3	361)	\$ 80,933
Carryover from Prior Year		1,000		0	0
-		,			
Net Excess/ (Shortfall)	\$	<u> </u>	\$ (3	361)	\$ 80,933

Bank Balance As Of 5/31/18	\$ 355,957.21
Funds Received: 6/1/18 - 6/30/18	\$ 12,513.60
Disbursements: 6/1/18 - 6/30/18	\$ 7,314.12
Bank Balance As Of 6/30/18	\$ 361,156.69
Accounts Payable As Of 6/30/18	\$ 15,236.27
Reserve Funds - Drainage As Of 6/30/18	\$ 14,000.00
Reserve Funds - Roads As Of 6/30/18	\$ 194,000.00
Accounts Receivable As Of 6/30/18	\$ -
Available Funds As Of 6/30/18	\$ 137,920.42

CENTURY PARC CDD TAX COLLECTIONS 2017-2018

#	ID#	PAYMENT FROM	DATE	FOR		x Collect eceipts	Inte Rece		F	-ees	Discount		let From Tax Collector \$488,208.00 \$458,902.00	Asses Inc (Be Disco	min. ssment come efore bunts & ee) 426.00	Ass II (Dis	Maint. sessment Income (Before scounts & Fee) 59,538.00	Asses Inc (Be Disco	ebt esment ome fore unts & ee) 2,244.00	As Dis	Admin. sessment Income (After scounts & Fee) 76,426.00	Asse In (A Disc 	Maint. essment come After counts & Fee) 1,538.00	Debt Assessment Income (After Discounts & Fee) \$352,244.00		Debt sessments Paid to Trustee
1	680	Miami-Dade Tax Collector	11/20/17	NAV Taxes	¢	922.45			\$	(8.81)	\$ (41.29	+	872.35	\$	144.35	\$	112.55	\$	665.55	¢.	136.50	6	106.45	\$ 629.40	¢	629.40
2		Miami-Dade Tax Collector	11/28/17	NAV Taxes	\$	19.840.00			\$	(190.47)		-	18,855.93	Ψ	3.097.21	\$	2.412.73	\$ 1.	4,330.06	\$	2.943.53	\$	2.293.10	\$ 13.619.30	\$	13,619.30
3		Miami-Dade Tax Collector	12/08/17	NAV Taxes	\$ 1	102.577.74			\$	(984.75)		_	97.489.88	_	6.085.51	\$	12.530.63		3.961.60	\$	15.287.68	_	1.909.10	\$ 70.293.10	\$	70,293.10
4		Miami-Dade Tax Collector	12/26/17	NAV Taxes		282.417.74			\$ (2	2.711.45)	, , , , , ,	-	268,435,18	_	4.160.22	\$	34,400,86		3.856.66	\$	41.973.93		32.697.70	\$ 193.763.55	\$	193,763.55
5	_	Miami-Dade Tax Collector	01/03/18	NAV Taxes	\$	18.560.00			\$	(178,44)	' '		17.664.76	_	2.897.39	\$	2,257.07		3,405,54	\$	2.757.41	_	2.148.25	\$ 12.759.10	_	12,759.10
6	566	Miami-Dade Tax Collector	01/10/18	NAV Taxes	\$	6,724.91			\$	(65.04)	\$ (220.94) \$	6,438.93	\$ ^	1,052.46	\$	820.45	\$	4,852.00	\$	1,007.68	\$	785.55	\$ 4,645.70	\$	4,645.70
7	188	Miami-Dade Tax Collector	01/29/18	Interest			\$ 1	67.00		` '	,	\$	167.00	\$	167.00					\$	167.00				\$	-
8	424	Miami-Dade Tax Collector	02/08/18	NAV Taxes	\$	16,177.74			\$	(158.35)	\$ (342.75) \$	15,676.64	\$ 2	2,597.66	\$	2,023.58	\$ 1	1,556.50	\$	2,517.49	\$	1,960.75	\$ 11,198.40	\$	11,198.40
9	184	Miami-Dade Tax Collector	03/08/18	NAV Taxes	\$	10,240.00			\$	(101.31)	\$ (108.80) \$	10,029.89	\$ ^	1,598.56	\$	1,245.28	\$	7,396.16	\$	1,565.74	\$	1,219.70	\$ 7,244.45	\$	7,244.45
10	459	Miami-Dade Tax Collector	04/10/18	NAV Taxes	\$	14,752.64			\$	(147.34)	\$ (18.01) \$	14,587.29	\$ 2	2,308.79	\$	1,799.80	\$ 1	0,644.05	\$	2,282.94	\$	1,779.60	\$ 10,524.75	\$	10,524.75
11	170	Miami-Dade Tax Collector	04/26/18	Interest			\$	24.81				\$	24.81	\$	24.81					\$	24.81				\$	-
12	749	Miami-Dade Tax Collector	05/11/18	NAV Taxes/Interest	\$	3,200.00	\$	38.40	\$	(32.39)		\$	3,206.01	\$	537.95	\$	389.15	\$	2,311.30	\$	532.56	\$	385.25	\$ 2,288.20	\$	2,288.20
13	393	Miami-Dade Tax Collector	06/08/18	NAV Taxes/Interest	\$	4,480.00	\$ 1	34.40	\$	(46.14)		\$	4,568.26	\$	833.77	\$	544.81	\$	3,235.82	\$	825.41	\$	539.35	\$ 3,203.50	\$	3,203.50
14	823	Miami-Dade Tax Collector	06/22/18	NAV Taxes/Interest (TC)	\$	7,680.00	\$ 3	45.60	\$	(80.26)		\$	7,945.34	\$ 1	1,544.52	\$	933.96	\$	5,547.12	\$	1,529.09	\$	924.60	\$ 5,491.65	\$	5,491.65
15	544	Miami-Dade Tax Collector	07/11/18	NAV Taxes/Interest	\$	640.00	\$	28.80	\$	(6.69)		\$	662.11	\$	119.58	\$	67.33	\$	481.89	\$	118.35	\$	66.66	\$ 477.10	\$	477.10
16												\$	-												\$	-
17												\$	-												\$	
18												\$	-												\$	
20												\$	-													
					\$ 48	88,213.22	\$ 73	39.01	\$ (4,	,711.44)	\$ (17,616.41	\$	466,624.38	\$ 77	,169.78	\$:	59,538.20	\$ 352	,244.25	\$	73,670.12	\$ 56	3,816.06	\$ 336,138.20	\$ 3	336,138.20

Assessment Roll = \$488,213.22

Note: \$488,208, \$76,426, \$59,538, and \$352,444 are 2017/2018 Budgeted assessments before discounts and fees. \$458,902, \$71,833, \$55,960 and \$331,109 are 2017/2018 Budgeted assessments after discounts and fees.

\$ 488,213.22	
\$ 739.01	\$ 466,624.38
\$ (77,169.78)	\$ (73,670.12)
\$ (59,538.20)	\$ (56,816.06)
\$ -	\$ -
\$ (352,244.25)	\$ (336, 138.20)
\$ 	\$ _